## **Methodological Notes**

## Employment and hours worked - regional level, annual data

Data from the annual survey on employees, time worked, salaries, wages and other labour costs is used for regional distribution of employees.

Labour Force Survey is a source of information for assessing the regional distribution of self-employed persons.

The results of census of agriculture, which is held by the Ministry of Agriculture, Food and Forestry is used as a source of information for assessing the self-employed in are by regions.

Regional distribution of employees are based on the concept of residency of an institutional unit - employer.

## **Basic definitions**

<u>Employed</u> covers all persons - both employees and self-employed, engaged in some productive activity that falls within the production boundary of the system.

<u>Employees</u> are persons who work for a resident institutional unit and receive remuneration as a compensation of employees.

<u>Self-employed persons</u> - sole owners, or joint owners, of the unincorporated enterprises in which they work. Self-employed persons are classified as such if they are not considered employed.

<u>Hours worked</u> represent the aggregate number of hours actually worked as an employee or self-employed during the accounting period, when their output is within the production boundary. According to the ESA 2010, total hours actually worked cover:

- hours actually worked during normal working hours;
- hours worked in addition to those worked during normal working hours; time which is spent at the place of work on tasks such as preparing the site, repair and maintenance work and other reasons;
  - time corresponding to short periods of rest at the work place;
- idle time spent at the place of work waiting or standing by because of temporary lack of work, the breakdown of machinery or accidents.